

Pro-forma

Cabinet Report Checklist



Decision					
Title: Loftus Middlesbrough Football Club Foundation Sports Facility					
Key - Budget					
Ref: GEE0048					
Full description of decision:					
A Cabinet Member Report submitted f on the development of the new sports facility in Loftus.					
Reason for decision:					
Key decision to approve the go ahead of the project.					
Service and Team requiring decision:					
Economic Growth – Place Development & Investment Team.					
Officer dealing with the matter: Richard Harrison – Senior Project Officer					
Forward planning					
When does this decision need to be take by: 17 th September 2024.					
Which meetings will the report be presented to and on which dates:					
SMT	DMT	Other DMTs	EMT	Corporate clearance	Cabinet Members' Briefing
PMG – 31.07.24	08.08.24	NA	19.08.24	22.08.24	27.08.24
Scrutiny	Cabinet	Borough Council			
12.09.24	17.09.24	NA			
If this is a key decision, when was/will it be published in the Forward Plan?					
GEE0048 Date of publish on the Forward Plan is 21 st June 2024.					

Consultations (your file should include appropriate documentation – eg, files note and emails)	
Has the relevant service team meeting approved the report?	Yes – PMG 31.07.24
Within the directorate	All members of the Council's Programme Management Group (PMG). Planning permission was the development was already achieved by the MFCF in July 2024.
Other directorates/service areas	<ul style="list-style-type: none"> • Finance Yes • Legal Yes • Human Resources No • Procurement Yes • Adults & Communities No • Children & Families No • Economic Growth Yes • Chief Executive Yes
Members	Councillor Lynn Pallister Cabinet Member for Economic Growth 27.08.24 Councillor Tim Gray Councillor Linda White Councillor Wayne Davies (Regularly updated at the quarterly Loftus Regeneration Group forum)
Others (including public, partners, MPs)	The public via the planning approval process. Middlesbrough Football Club Foundation. The Football Foundation.
Equality	
Has an equality analysis been completed? (Please attach it)	Yes – preliminary assessment stage 1
Communications	
Is there an accompanying communications plan? (Please attach it)	No – to be agreed with the MFCF
Administrative matters	
File/background papers used:	NA
Is this a private report?	No

If it is a private report, has a public interest test certificate been completed?	NA
Is this report on the Cabinet agenda?	Yes
If it is urgent, has the urgent report form been completed?	NA
Approvals	
Author	Richard Harrison
Team manager	Louise Anderson
Assistant director/head of service	Andrew Carter
Director	Brian Archer

NB – No Cabinet reports will be considered at DMT or deposited for the corporate clearance process unless this checklist has been completed. A completed equality analysis must also accompany the report.